

TERM 4

**Return to School arrangements
from Monday 12th October**

**IMPORTANT INFORMATION FOR
PARENTS & CARERS**

**Start and Finish Times for
ALL students Prep - 6**

Dear Parents and Carers,

From Next Monday 12th October **All PREP – Year 6 Students** can return to onsite learning at Lyndale Greens Primary School.

To MINIMISE congestion around the school site and to ensure we provide a COVID SAFE transition back to school, we will continue with **STAGGERED DROP OFF AND PICK UP TIMES** for ALL students Prep – 6.

Drop off and Pick Up

ARRANGEMENTS from

Monday 12th October 2020

<p>DROP OFF & Pick UP TIMES SURNAMES A-K</p>	<p>DROP OFF & Pick UP TIMES SURNAMES L-Z</p>
<p>Drop OFF Times 9.00 am - Surnames starting with A - K</p>	<p>Drop OFF Times 9.15 am - Surnames starting with L - Z</p>
<p>Pick Up Times 3.00pm Surnames starting with A - K</p>	<p>Pick Up Times 3.15pm Surnames starting with L - Z</p>
<p>Students can be dropped off and picked up at any open gate.</p>	

- **PREP Students** – Prep parents can choose to continue to use the Gladstone Road entrance near the Prep building, or any other entrance for Drop Off/Pick Up.

Please discuss the best drop off and pick up gate for your child to use.

PLEASE BE ON TIME TO DROP OFF & PICK UP YOUR CHILD!

**From Monday 12th October
all students in Prep – Year 6
are expected to attend school as normal.**

- This means if you choose to keep your child/children home after their year level has returned to on-site schooling, we can no longer support their learning from home.
- *This does not apply to children who need to be absent for health or medical reasons.* For those families, please contact us so we can make an appropriate plan.
- This approach is required by all government schools in Victoria.

IMPORTANT
Rules for Parents/Carers
STOP
(Do not enter school grounds)

Our aim is to keep every student and staff member safe, so we ask everyone to follow the rules we have put into place.

- **Parents/Carers are NOT permitted to enter the school grounds during drop off or pick up.**
- **Parents are required to avoid or minimise the time around the school drop off/pick up points.**

- **Families will need to plan for their new drop off and pick up times.**
- **Please discuss the best drop off and pick up gate for your child to use.**
- Any parent/carer wanting to discuss any matters with staff should ring the school on Ph: 9795 2271, and make an appointment to speak to the Principal, Victoria Golding, Acting Assistant Principals –Colette Mara/Leonie Haggett.

School Hygiene

- *The Chief Health Officer has advised that students should practise physical distancing where possible.*
- *There will be a number of important changes to our school operations, consistent with health advice to all schools.*
- To support the health and wellbeing of all our students and staff, our school will continue an enhanced cleaning routine and will encourage frequent hand washing.
- ***If your child is ill or is feeling unwell, they must not attend school.*** They must remain home and seek medical advice.
- Hand sanitisers will be available in all classrooms, at the front office and in the staffroom.
- All students will be asked to use sanitiser as they enter and exit their classrooms.
- All students will be guided in regular hand washing after toilet breaks and play times.
- Supplementary cleaning of taps, door handles and high touch points will occur throughout the day.
- Play equipment is included in the cleaning schedule.
- **All students need to bring their own named drinking bottle.**

Regards,

Victoria Golding
Principal
Lyndale Greens Primary School

Ph: 9795 2271